

West Yorkshire Combined Authority (the Authority) Written record of an officer decision

Please forward this form to **Angie Shearon, Governance Services Manager**, when completed, as soon as possible, but at the latest:

- for **Key Decisions** which may be called-in, **to be received by midday on the second working day after the decision is made**, and
- for any **other decision**, within **5 working days**.

Publish promptly - **you cannot implement any Key Decision open for call-in until midday on the 6th day after it has been published as a written record of officer decision.**

Decision-maker <i>(post title of the officer with authority to take the decision)</i>	Director of Transport and Property Services		
Title <i>(For a Key Decision, this should be the same as the subject or title provided on the Key Decision Notice)</i>	Wakefield SEN Taxi & Minibus Contracts 2022-23		
Date Decision Taken	23/05/2022		
Details of the decision <i>(including any consultation carried out)</i>	Approval for the procurement of SEN Transport services in Wakefield, to be operated by Hackney Carriage/Private Hire ("taxi") and PSV minibus companies, under Batch 707. The contracts will be issued for tender as scheduled on 17 th June 2022 and the subsequent awards will be made, subject to a further RFD confirming the value of recommended awards on 21 st July 2022.		
Reasons for the decision	To meet the cooperation agreement held with Wakefield District Council.		
Any alternative option(s) considered and rejected	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, provide details:	
Is this a Key Decision?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, date notice of the Key Decision was published / whether an exception was relied on:	12/04/2022 No exception
Is the decision eligible for call-in by Scrutiny?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, start of call-in period (date of publication)	
		If yes, end of call-in period:	

If the decision is not eligible for call-in by Scrutiny but is a Key Decision, state why the decision is urgent	N/A
Appendices attached to this written record (List and identify any which contain confidential or exempt information.)	N/A
Background documents to be published with the written record	None
Name of any Member who declared a conflict of interest in relation to the decision	None
Contact Officer (For members of the public)	Name: Sharon Chapman Post-title: Personalised Transport Manager Telephone number: 01132517452 E-mail: sharon.chapman@westyorks-ca.gov.uk
Authority for Decision	
The decision-maker was authorised to make the decision by: <ul style="list-style-type: none"> the Combined Authority or a committee resolution, OR the Officer Delegation Scheme, OR the Officer Sub-Delegation Scheme other 	<div> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No </div> <div> <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <div> <input type="checkbox"/> Yes <input type="checkbox"/> No </div>